

Employment Application



THE CATHOLIC COMMUNITY OF
ST. GABRIEL
 BEING CHRIST · EVERY DAY · EVERYWHERE

Date Filled _____

Employee Information:

Last Name _____

First Name _____

Middle Name: _____

Nickname: _____

Current Address _____

City _____ State ____ Zip _____

Phone Numbers

Home (____) _____

Work (____) _____

Cell (____) _____

E-Mail Address _____

Occupation: _____

Employer: _____

Emergency Contact Information:

Name: _____

Address: _____

City _____ State ____ Zip _____

Phone (____) _____

Relationship to Applicant _____

Position applied for:

Please indicate the date you would be available to begin _____

Have you ever been convicted of any law violation (except for minor traffic violations)?
 Yes No

If yes explain:

Have you been a resident of Ohio for 5 years?
 Yes No

Education

Name	City, State	Yr Grad	Course of Study
Elementary			
High School			
College			
Graduate			

List three personal or professional references.

	Name	Address, City, State, Zip	Phone
1.			
2.			
3.			

Employment Experience (Start with present or last job)

Employer:	Phone	Dates From	Employed To	Job Responsibilities
_____				_____
Address				_____
_____				_____
Job Title		Hrly Rate Start	Salary	_____
_____			Finish	_____
Supervisor				_____
_____				_____
Reason for Leaving				_____
_____				_____
Employer:	Phone	Dates From	Employed To	Job Responsibilities
_____				_____
Address				_____
_____				_____
Job Title		Hrly Rate Start	Salary	_____
_____			Finish	_____
Supervisor				_____
_____				_____
Reason for Leaving				_____
_____				_____
Employer:	Phone	Dates From	Employed To	Job Responsibilities
_____				_____
Address				_____
_____				_____
Job Title		Hrly Rate Start	Salary	_____
_____			Finish	_____
Supervisor				_____
_____				_____
Reason for Leaving				_____
_____				_____
Employer:	Phone	Dates From	Employed To	Job Responsibilities
_____				_____
Address				_____
_____				_____
Job Title		Hrly Rate Start	Salary	_____
_____			Finish	_____
Supervisor				_____
_____				_____
Reason for Leaving				_____
_____				_____

Special Skills and Qualifications

Church History and Prior Experience

Name of church of which you are a member: _____

List all previous church work (list each church's name and address, type of work performed, and length of involvement) _____

List all previous volunteer experience (list each organization's name and address, type of work performed, and dates) _____

List any gifts, callings, training, education, or other factors that have prepared you for the position you are seeking:

“PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING”

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I understand that St. Gabriel Church may request an investigative consumer report from a consumer reporting agency and I consent to such, including but not limited to a criminal background check. This report may include information as to my character, reputation, personal characteristics and mode of living obtained from interviews with neighbors, friends, former employers, schools and others. I understand I have a right to make a written request within a reasonable time for the disclosure of the name and address of the consumer-reporting agency so that I may obtain a complete disclosure of the nature and scope of the investigation.

I authorize the investigation of any or all statements contained in this application. I also authorize, whether listed or not, any person, school, current employer, past employers and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability in making such statements.

I UNDERSTAND THAT THIS APPLICATION OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE A CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE AND WITH OR WITHOUT NOTICE.

I will subscribe to and actively promote the Mission and Principles of St. Gabriel Church.

I have read, understand, and by my signature consent to these statements.

Signature: _____ Date: _____

Office Use Only:	
Start Date:	Salary Amount: